



St. PETER'S COLLEGE OF ENGINEERING & TECHNOLOGY :: CHENNAI

Affiliated to Anna University, Chennai & Approved by AICTE

Accredited by NAAC with 'A' Grade & ISO 9001:2015 Certified Institution

2018 - 2019

St. Peter's College of Engineering and Technology
Avadi, Chennai 600054

SPCET/PRI/IQAC/Meeting/2018

December 04,2018

Notice for IQAC Meeting

A meeting of the Internal Quality Assurance Cell (IQAC) of St. Peter's College of Engineering and Technology will be conducted at 2.30 PM on 07.12.2018 at the conference hall. All the members are requested to attend the meeting.

Agenda

1. Academic Performance
2. Research and Funds
3. Updation of AQAR regularly
4. Internship
5. Any other points with prior approval


CO-ORDINATOR

To

Dean (A)
All HODs
File

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SPCET/PRI/IQAC/Meeting/2018

December 10, 2018

MINUTES OF IQAC MEETING HELD ON
7.12.2018

Principal welcomed all the members for the meeting Dr. P. Partheeban, Co-Ordinator, of the IQAC briefed about the activities and future plan. The following points were discussed.

1. To improve the academic performance, the committee suggested for conduct coaching classes for the academic poor performing students.
2. It was informed about the conducting placement and training (Skill training and aptitude training) classes will be planed immediately reopening the college in the next semester.
3. The Committee members suggested apply for various funding agencies for research proposals such as AICTE (MODROB, RPS) and DST-SERB.
4. IQAC coordinator required to collect and maintain the department activities regularly and update the AQAR accordingly.
5. Committee member suggested to have MoU or collaboration with Central and State Government R & D institute such as CLRI, SERC and CVRDE to strengthen student project quality.
6. Principal proposed to have Internship for I year students
7. Seminar on "Outcome Based Education" may be conducted in December 2018.
8. IQAC coordinator proposed Vote of thanks


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December 14,2018

ACTION TAKEN REPORT BASED ON MINUTES OF IQAC MEETING

The action taken report based the IQAC meeting held on December 07, 2018 given below.

Sl.No	Agenda/Discussion topic in the IQAC meetings	Action taken subsequently on the agenda points discussed in the IQAC meetings
1	To improve the academic performance, the committee suggested conducting coaching classes for the academic poor performing students.	<ul style="list-style-type: none">● Coaching classes were conducted from 4 to 5:30 pm for the poor students● About 30 to 50 % of students participated● Some of the high academic students also attend the coaching class and they also helped the poor performing students
2	It was informed about the conducting placement and training (Skill training and aptitude training) classes will be planed immediately reopening the college in the next semester.	<ul style="list-style-type: none">● Skill development and personality development training programme conducted from January 02, 2019
3	The Committee members suggested apply for various funding agencies for research proposals such as AICTE (MODROBS, RPS) and DST-SERB.	<ul style="list-style-type: none">● ECE and CSE department submitted proposal for MODROBS scheme to AICTE● Civil department submitted research project proposal to AICTE under RPS● Mechanical and Civil Engineering department submitted project proposal to DST-SERB under Core Research Grant scheme
4	IQAC coordinator required to collect and maintain the department activities regularly and update the AQAR accordingly	<ul style="list-style-type: none">● IQAC coordinator collected and maintained soft copy of the all the activities of the department every month and updated AQAR regularly




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5	Committee member suggested to have MoU or collaboration with Central and State Government R & D institute such as CLRI, SERC and CVRDE to strengthen student project quality	<ul style="list-style-type: none"> • Faculty members from Chemical, Biotechnology and Civil Engineering department visited CLRI and discussed with the scientists. Scientist considered for allowing students for project work and in-plant training • Civil Engineering Department faculty visited SERC. SERC suggested to follow the general rules followed for other institution i.e. only permitting PG students for project work
6	Principal proposed to have Internship for I year students	<ul style="list-style-type: none"> • Few first-year students undergone internship
7	Seminar on “Outcome Based Education” may be conducted in December 2018	<ul style="list-style-type: none"> • A special lecture was organized on Outcome Based Education by Dr. D. S. Ramachandra Murthy, Director R & D, Dt. Peers Institute of Higher Education and Research



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SPCET/PRI/IQAC/Meeting/2019

March 01,2019

Notice for IQAC Meeting

A meeting of the Internal Quality Assurance Cell (IQAC) of St. Peter's College of Engineering and Technology will be conducted at 2.30 PM on 06.03.2019 at the conference hall. All the members are requested to attend the meeting.

Agenda

1. Academic Performance
2. Research
3. Certificate Courses
4. Any other points with prior approval


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SPCET/PRI/IQAC/Meeting/2019

March 07, 2019

MINUTES OF IQAC MEETING HELD ON 6.3.2019

Principal welcomed all the members for the meeting Dr. P. Partheeban, Co-Ordinator, of the IQAC briefed about the activities and future plan. The following points were discussed.

1. Formation of the Research Committee comprising of the HOD and 1 senior professors of each department has been suggested as the mandatory standard for progressive action.
2. The Heads of Departments had been briefed to frame posters exhibiting research work of the faculty which include Research Domain, Research Focus / Motivation, Methodology, Outcome.
3. Faculty members handling practical classes will conduct additional experiments apart from experiments as per Syllabus and complete all the experiments in time.
4. It was suggested to conduct green measure appraisal on regular basis in order to make the campus eco friendly.
5. It was suggested to conduct certificate courses and skill development courses extensively.
6. It was suggested to utilize digital learning platform by teaching faculty.
7. The principal suggested to improve R&D grants and revenue generation through consultancy, training and testing services etc.
8. IQAC coordinator proposed Vote of thanks


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March 11, 2019

ACTION TAKEN REPORT BASED ON MINUTES OF IQAC MEETING

The action taken report based the IQAC meeting held on March 06, 2019 given below.

Sl.No	Agenda/Discussion topic in the IQAC meetings	Action taken subsequently on the agenda points discussed in the IQAC meetings
1	Formation of the Research Committee comprising of the HOD and 1 senior professors of each department has been suggested as the mandatory standard for progressive action.	<ul style="list-style-type: none">• Research Committee formed to motivate faculty research activity• Civil, Mechanical, ECE, Biotech, CSE and IT departments submitted research project proposal to AICTE, MoEF, DST, ISRO
2	The Heads of Departments had been briefed to frame posters exhibiting research work of the faculty which include Research Domain, Research Focus / Motivation, Methodology, Outcome.	<ul style="list-style-type: none">• New research areas identified includes AI applications, Electric Vehicles Technology and Nano materials and technology
3	Faculty members handling practical classes will conduct additional experiments apart from experiments as per Syllabus and complete all the experiments in time.	<ul style="list-style-type: none">• All department conducted additional experiment in each laboratory
4	It was suggested to conduct green measure appraisal on regular basis in order to make the campus eco friendly.	<ul style="list-style-type: none">• Additional LED lights fixed• Planned to purchase solar panels
5	It was suggested to conduct certificate courses and skill	<ul style="list-style-type: none">• Each department conducted few certificate course and skill development course




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	development courses extensively.	
6	It was suggested to utilize digital learning platform by teaching faculty.	<ul style="list-style-type: none"> Given awareness on Google classroom and Kahoot and students are started practicing
7	The principal suggested to improve R&D grants and revenue generation through consultancy, training and testing services etc.	<ul style="list-style-type: none"> Civil Engineering department undertaken few consultancy work SC/ST skill development programme conducted Presented a project proposal in MoEF PAC meeting



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